Orange Anglican Grammar School

Scholarship Registration Form

Section One | Applicant Details			
First Name		Other Names	
Surname		Preferred Name	
Date of Birth		Gender	Male / Female / Unspecified
Residential Address			
Religious Denomination		Church Attended	
Present or Last School/ Preschool Attended, if not currently enrolled at OAGS		Year Level At Previous School	
Proposed Date of Entry e.g. 2020		Proposed Starting Year Level e.g. Year 7	

Is the student of Aboriginal or Torres Strait Islander origin? *(Please tick one)*

☐ Aboriginal but not Torres Strait	☐ Torres Strait but not Aboriginal	☐ Both Aboriginal and Torres Strait	☐ Neither Aboriginal or Torres Strait

	Parent/Carer/Guardian 1 *(Primary contact for the student)*	**Parent/Carer/Guardian 2**
Title		
First Name		
Surname		
Relationship to prospective student		
Residential address	☐ Same as child ☐ Other address:	☐ Same as child ☐ Other address:
Postal address *(if different from above)*		
Home Phone		
Mobile Phone		
Email address		

Please circle the Scholarships you wish to apply for:

ACADEMIC / ALL ROUND / ACCESS / INDIGENOUS

Section Two | About the Applicant

Please answer the following questions, on separate paper. Answers should be hand written by the applicant.

1	What are your interests, both in and out of School? Explain what you are involved in and what you have achieved.
2	What team or individual activity/sport do you enjoy for recreation or competition? Why do you think you are a valuable participant of this activity? What do others say about how you contribute as part of a team?
3	How do you contribute to your current school community and / or the wider community? This may include a youth group, sporting association or any area of community service that you have been involved in.
4	Can you provide examples which may demonstrate your strength in leadership?
5	Why do you want to be a student at Orange Anglican Grammar School?
6	Why do you think you should be awarded a scholarship at Orange Anglican Grammar School?

Section Three | Supporting Documents

Please provide the following documents to support your application for a scholarship at Orange Anglican Grammar School. It is preferable to send copies of supporting documents, as originals may not be returned.

Handwritten Cover Letter	Please ensure you attach a covering letter to this registration form, explaining why you are applying for a scholarship.
Latest Two School Reports	List the two you have supplied: 1) 2)
NAPLAN or ICAS results	List which you have supplied:
Certificates which demonstrate academic ability	List what certificates you have supplied:
Certificates which demonstrate co-curricular achievements	List what certificates have been supplied:
Two written character references	Name and position of the two references provided: 1) 2)
Completed and signed Application for Enrolment form – if not already enrolled at OAGS	Please ensure all sections of the Application for Enrolment form have been completed and signed by both parents/guardians.

Section Four | Payment Declaration

I/We acknowledge that payment of a $55 non-refundable application fee must be made with an Application for Enrolment that accompanies a Registration for Scholarship application. I/We have enclosed a $55 payment.
The application agrees to attend an interview, if shortlisted. No payment is required if currently enrolled at OAGS.

I/We also understand that the following conditions apply to the awarding of a scholarship:

- A scholarship is tenable for the full term of a student's enrolment
- Continuation of a scholarship is dependent on satisfactory behaviour, attitude and academic progress
- Assumes that the recipient of a scholarship will be willing to contribute generally to the Orange Anglican Grammar School community and to the broad goals of school
- If a scholarship is offered, written acceptance must be received.

Signature of Parent/Guardian 1:_____ **Date:**_____

Signature of Parent/Guardian 2:_____ **Date:**_____

Signature of Applicant:_____ **Date:**_____

When completed, please return this form, all supporting documents, and Application for Enrolment form and payment to:

SCHOLARSHIPS

PO Box 308

ORANGE NSW 2800

or Hand Deliver to OAGS Administration

OFFICE USE ONLY	
Application for Enrolment Form Received	Application Fee Received

CONDITIONS OF ENROLMENT

The Anglican Schools Corporation *from 1 January 2012*

These Conditions form part of the enrolment contract between the Parents and Sydney Anglican Schools Corporation from 1 Jan 2012.

Interpretation

"Corporation" means Sydney Anglican Schools Corporation, ABN 63 544 529 806.
"Parents" means the Student's mother and father; or, where the Student has only one parent, that parent. "Parents" also includes the Student's guardian.
"Student" means the person who is enrolled as a student at the School.
"Principal" means the principal or acting principal of the School, by whatever title she or he is known, and/or his or her nominee.
"School" means the school or college of the Corporation at which the Student is enrolled.

Fees and Charges

1. The Parents are to pay to the School all fees and charges for school fees, extra subjects, excursions, camps and the supply of other goods and services to the Student, as determined by the Corporation or incurred on behalf of the Student from time to time (Fees and Charges).
2. The Parents are to pay all Fees and Charges in advance, at the end of the first week of each term, except Fees and Charges on amended accounts and accounts raised for mid-term enrolments, which the Parents are to pay within seven days from the date of the invoice. If the Parents fail to pay an account for Fees and Charges within 21 days of the due date they will be liable to pay an overdue charge which reflects the administrative and financial cost to the Corporation in collecting the outstanding Fees and Charges. The Parents may enquire as to the current amount of the overdue charge at the Group Office of the Corporation.
3. If an account for Fees and Charges is not paid in full within 60 days from its due date, the Student's enrolment may be suspended and the Principal may without further notice refuse entry to the Student and/or terminate the Student's enrolment.
4. The Parents are to give at least one full term's notice in writing to the Principal before terminating the Student's enrolment. If the Parents do not give sufficient notice of termination of the Student's enrolment, they are to pay to the School one term's school fees, plus GST as applicable. The Parents agree that this amount is a genuine estimate by the School of the loss that it would suffer as a consequence of insufficient notice of termination of the Student's enrolment.
5. No remission of Fees and Charges, either in whole or in part, will be made if the Student is absent due to illness, leave, suspension, or expulsion.
6. The School may incur from time to time such incidental expenditure on behalf of the Student as it may consider necessary, including for items such as books, excursions, educational programs, stationery and equipment.
7. The Parents are to pay all medical and ambulance expenses incurred by the School on behalf of the Student which the School is not able to otherwise recover.

Students' Obligations

8. Students are to demonstrate high standards of behaviour and:
    a. abide by the School rules as they apply from time to time;
    b. act courteously and considerately to each other and to staff at all times;
    c. support the goals and values of the School;
    d. attend and, as required, participate in:
        i. chapel services and assemblies;
        ii. the School sports programme;
        iii. important School events such as Speech Day / Night or other events determined by the Principal;
        iv. camps and excursions that are an integral part of the School curriculum;
    e. wear the School uniform as prescribed and follow conventional standards of appearance in accordance with the School's guidelines and the expectation of the School community; and
    f. attend the School during school hours, except in the case of sickness or where leave not to attend has been given.

Parents' Obligations

9. The Parents:
    a. are to accept and abide by the requirements and directions of the School Council and the Principal relating to the Student or students generally and not interfere in any way with the conduct, management and administration of the School;
    b. acknowledge the Corporation's Philosophy of Education published on the Corporation's website www.sasc.nsw.edu.au ;
    c. are to support the goals, values and Christian foundation and activities of the School;
    d. are to read the School newsletter;
    e. are to advise the School in writing of any change of home, mailing, email address or contact details or other information on the Application for Enrolment/Placement on a Waiting List, within one month of such change. Applications for a Student place may be cancelled if the School loses contact with the Parent or has mail returned to it;
    f. are to ensure the Student has each item of official required uniform, clean and in good repair, and all other requirements such as textbooks and stationery;
    g. are to communicate with students, parents, visitors and staff members in a courteous manner, and follow the communication guidelines laid down by the School from time to time; and
    h. are to use their reasonable endeavours to attend parent-teacher interviews and parent forums and participate in courses offered by the School which are relevant to the Student's education.

Exclusion of Students

10. The Principal may in his or her absolute discretion, but subject to affording the student procedural fairness, suspend or expel the Student for:
    a. breaches of rules or discipline;

b. behaviour prejudicial to the welfare of the School, its staff or students; or
c. where parents have failed to comply with these Conditions of Enrolment.

11. The Principal also may terminate the Student's enrolment if the Principal considers that a mutually beneficial relationship of trust and cooperation between the Parents and the School has broken down to the extent that it adversely impacts on that relationship.

Leave

12. Requests for leave from School activities, including academic and co-curricular programs, and for early departure at the end of a day or term and/or late return from breaks are, in general, considered only in exceptional cases, and only on receipt of written application from the Parents by the Principal. Parents are to explain in writing to the Principal any Student absence for a part or whole day during term time, including late arrival at the beginning of the day.

Content of Courses attended

13. The School determines which particular courses and activities are offered and/or provided at any time and which of these courses and activities are compulsory. These may be changed without notice.

Special needs, Health and Safety

14. The Parents are to disclose fully any special needs or changes in special needs of the Student (including but not limited to any medical, physical, learning or psychological needs) as soon as they become aware of those special needs or changes in special needs. The Parents are to complete the Student's medical form accurately and provide annual updates.

15. The Principal may search the Student's bag, locker or other possessions where reasonable grounds exist to do so in order to maintain an environment that is safe for all students.

16. If the Student is ill or injured, necessitating urgent hospital and/or medical treatment (for example injections, blood transfusions, surgery) and if the Parents are not readily available to authorise such treatment, the Parents authorise the Principal or, in the Principal's absence, a responsible member of the School staff to give the necessary authority for such treatment.

17. The Student's personal property is not insured by the School, and the School does not accept any responsibility for loss of or damage to the Student's personal property.

18. Parents are to observe School security procedures for the protection of students.

19. In accepting these conditions the Parents:
    a. acknowledge that the School may from time to time collect personal information about parents and students for the School's function or activities;
    b. authorise the School to use and disclose information in such a manner as the Principal may deem appropriate for the purposes of the Student's education, health, care, welfare and development; and
    c. acknowledge that they have read the School's Privacy Policy and Standard Collection Notice, as displayed on the School's website, or as otherwise published.

20. The Parents give permission for photographs and videos of the Student to be placed in the School's records; displayed from time to time around the School; and published in School publications, on its website and in other marketing and promotional material, unless the Principal has been advised or is advised in writing that the Parents do not give this permission.

Court Orders and Provision of Reports

21. The Parents are to, where relevant, provide to the School all current Family Court or other court orders relating to the Student. Such information will be dealt with in accordance with the School's Privacy Policy.

22. The School will send academic reports to the address or addresses notified by the Parents. If the Parents are separated or divorced, reports will be sent to each of the Parents on request to the address notified by each Parent unless there is an order of a court or an agreement that reports are to be sent to only one of the Parents.

General

23. The Corporation may change these Conditions of Enrolment with effect from the beginning of a calendar year, provided the Corporation gives the Parents at least two terms' notice.

24. The Parents' obligations to the School and the Corporation, as set out in these Conditions of Enrolment, are joint and several.